Impact Public Schools Board of Directors
Meeting Minutes
September 25, 2020
8:30-10:30
3438 S. 148th Street, Tukwila, WA 98168

I. Preliminary
   A. The meeting was called to order at 8:30 am.
   B. Roll Call
      1. Board Members:
         a) Patrick Methvin, Finance Committee Chair - Present
         b) Sara Morris, Board Chair - Present
         c) Noah Wepman, Treasurer, Finance Committee Member, Facility Committee Member - Present
         d) Daniel Zavala - Not Present
         e) Todd Meldahl, Facility Committee Member - Present
         f) Micaela Razo - Present
         g) Tatiana Epanchin, Secretary - Present
         h) Tung Le - Present
         i) Cecily Croskey - Not Present
      2. In attendance from IPS:
         a) Jen Wickens, CEO, Impact Public Schools
         b) Kristen McCaw, CFO/COO, Impact Public Schools
      3. Members of the public in attendance:
         a) Lindsy Russell - Parent
         b) Emily Mcleod - Parent
         c) Abigail Tabason - Parent
         d) Kelly Garrett - Parent
         e) Carla Willard - Parent
         f) Sudanshu Malani - Charter School Growth Fund
         g) Sara Sison - Parent
         h) Dione Napoles - Parent
         i) Carmen Escamilla - Community member
         j) Eric Willard - Parent
         k) Cheyenne Batista - Firefly Consulting
         l) Ian Connell - Charter School Growth Fund

II. Approval of Agenda & Minutes
   A. Patrick Methvin moved to approve the agenda from the September 25, 2020 meeting and minutes from the August 28, 2020 meeting with the amendment to include Tung Le on roll call. Tatiana Epanchin seconded the motion. The motion carried unanimously.
III. Public Comment
   A. Jen Wickens invited all community members to share their perspective and reviewed OPMA guidelines for public comment during board meetings.
   B. Emily Mcleod, parent, spoke. She shared that her children are thriving. Emily commented on the letter that VAC sent to the board. Emily advocated for partnership between families, the board, and IPS leadership.

IV. CEO Update
   A. Jen Wickens shared celebrations and things that are going well across the organization, including enrollment and faculty/scholar engagement.
   B. Jen Wickens discussed locations and projected enrollment for all 20-21 Impact schools.
   C. Jen Wickens discussed how the organization is thinking about building reopening plans using King County case numbers and updated OSPI PPE requirements. Jen reviewed criteria for making decisions about returning to the school building.
   D. Jen Wickens discussed current challenges and opportunities with COVID-19
   E. Jen Wickens shared updates to org wide goals and reviewed student achievement and board goals.
   F. Jen Wickens requested approval of the org goals. Noah Wepman moved to approve org-wide goals, Micaela Razo seconded the motion. The motion carried unanimously.
   G. Jen Wickens provided an update on a contract for coherent messaging and communications strategy.
   H. Jen Wickens requested approval for a contract with Good Points Communication. Sara Morris moved to approve and Tatiana Epanchin seconded the motion. The motion carried unanimously.

V. Facilities Update
   A. Jen Wickens shared updates on the Impact | Commencement Bay Elementary lease.
   B. Jen Wickens shared updates on loan refinancing for Impact | Puget Sound Elementary modulars.

VI. Finance Committee Update
   A. Kristen McCaw requested the appointment of Tung Le to the Finance Committee. Noah Wepman motioned to approve the motion and Todd Methvin seconded the motion. Tung Le abstained. All voted in favor with the exception of Tung Le who abstained and the motion carried.

VI. Consent Agenda
   A. Tung Le motioned to approve the Consent Agenda as listed below. Patrick Methvin seconded the motion. The motion carried unanimously.
      1. The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment. In addition, payroll warrants as listed below were also approved.
a. Impact | Puget Sound Elementary:
   i. Voucher numbers 2020082000 - 2020082057 totaling $237,975.25.
   ii. Payroll warrants in the gross amount of $137,170.73 are also approved.

b. Impact | Salish Sea Elementary:
   i. Voucher numbers 2020083000 -2020083021 totaling $82,298.48
   ii. Payroll warrants in the gross amount of $43,062.11 are also approved.

c. Impact Public Schools:
   i. Vouchers numbers 2020081000 - 2020081021 totaling $34,786.99.
   ii. Payroll warrants in the amount of $91,285.89 are also approved.

d. 3400 S. 148th St LLC
   i. Voucher numbers 2020084000 - 2020084002 totaling $42,228.05.

2. [Impact | Puget Sound Elementary] Approval of Updated Full Faculty List

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Emma</td>
<td>Bean</td>
<td>Principal</td>
</tr>
<tr>
<td>Amy</td>
<td>Kiyota</td>
<td>Assistant Principal of Operations</td>
</tr>
<tr>
<td>Jessica</td>
<td>Baumer</td>
<td>Assistant Principal of Culture and Instruction</td>
</tr>
<tr>
<td>Gabriela</td>
<td>Vileda</td>
<td>Lead Teacher</td>
</tr>
<tr>
<td>Sabra</td>
<td>Wall</td>
<td>Lead Teacher</td>
</tr>
<tr>
<td>Jill</td>
<td>Nilsen</td>
<td>Lead Teacher</td>
</tr>
<tr>
<td>Andrea</td>
<td>Stowell</td>
<td>Lead Teacher</td>
</tr>
<tr>
<td>Jasmine</td>
<td>Zhu</td>
<td>Lead Teacher</td>
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<tr>
<td>Victoria</td>
<td>Johnson</td>
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<tr>
<td>Nyaria</td>
<td>Lee</td>
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<tr>
<td>Aurora</td>
<td>Pacheco</td>
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<tr>
<td>Reina</td>
<td>Miyamoto</td>
<td>Lead Teacher</td>
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<tr>
<td>Alyssa</td>
<td>Rockwell</td>
<td>Lead Teacher</td>
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<tr>
<td>Emily</td>
<td>Aeschliman</td>
<td>Lead Teacher</td>
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<tr>
<td>Lindsey</td>
<td>Townsend</td>
<td>Lead Teacher</td>
</tr>
<tr>
<td>Erin</td>
<td>Nicol</td>
<td>Learning Specialist</td>
</tr>
<tr>
<td>Rebeka</td>
<td>Haynes</td>
<td>Lead Teacher</td>
</tr>
<tr>
<td>Duniya</td>
<td>Lang</td>
<td>Teaching Fellow</td>
</tr>
</tbody>
</table>
Shane  Wood  Teaching Fellow
Meghan  Robinson  Teaching Fellow
Sonja  Carlson  Teaching Fellow
Sucdi  Mohamed  Teaching Fellow
Katie  Salka  Teaching Fellow
Joy  Lauterbach  Teaching Fellow
Johnae  Beckem  Teaching Fellow
Rylie  Mann  Teaching Fellow
Katherine  Hatch  Teaching Fellow
Hanaa  Gusti  Teaching Fellow
Justin  Fisher  Teaching Fellow
Abdullahi  Abdi  Manager of Student Supports/Social Emotional Learning Teacher

3. [Impact | Puget Sound Elementary] Approval of Highly Capable Program
4. [Impact | Salish Sea Elementary] Approval of Highly Capable Program
5. [Impact Public Schools] Approval of Promotion, Retention, and Acceleration Policy
6. [Impact | Puget Sound Elementary] Approval of School Specific Goals
7. [Impact | Salish Sea Elementary] Approval of School Specific Goals

VII. Brave Solidarity Discussion
   A. Sara Morris introduced Cheyenne Batista.
   B. Cheyenne Batista reviewed the purpose of the discussion.
   C. Jen Wickens shared how Impact has learned from family feedback and updates on Brave Solidarity work currently happening in the organization.
   D. Cheyenne led board members through a discussion about Impact practices and community feedback.

The meeting was adjourned at 10:32am.